

Vaststellen agenda

Verslag vorige verslag: there were some substantive changes made by Jan Kolen

Mededelingen

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- Afstudeerceremonie: Bleda suggested that the former one-on-one meeting in the *Faculteitskamer* could be reinstated. Attendance of the Exam Committee at the ceremony is not consistent with UL policy, and it would be desirable to amend the OER. Ceremony to be further discussed at next meeting, especially for **Rory's** opinion.
 - CDS Bleda attended with Milco Wansleben and Wouter Kool. There was discussion about making data deposition compulsory for PhD research, for example via DANS. CDS offers a course for first-year PhDs (for which a charge of **€430 is made**). CDS supported policy to make Open Access cost free. While it is acknowledged that greater investment in data management is desirable, the appointment of a data manager would not be feasible for FdA. **Perhaps a “share” with another Faculty might be possible.** A meeting about publication issues, to include data management and Open Access could be organised at FdA.
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Draft Report BA visitatie (Femke Tomas)

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- This is the second draft of the document, made in cooperation with Joanne Mol, Director of Education, and Alexander Verpoorte. The Board thanked the team for their work. The report has also previously been reviewed by the Medezeggenschapsraad and the DVs. The request today is for **feedback, so that a “semi-definitive” version can be made. The Board members had a number of** comments about the text, which were conveyed to Femke. Corrections, typos etc. will be sent to her.

Field School 1, (Richard Jansen, Arjan Louwen)

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- Richard explained the complexity of negotiations with multiple stake-holders at the Valkenburg site. *Archol* will be managing the excavation as a whole, including the reporting phase, and FdA will only be involved with the teaching aspect. For the future, it is desirable that FdA develops an ongoing fieldwork project, so that the field school does not need to be reinvented each year. The Board offered to assist with negotiations with *gemeente*, etc.

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- Arjan Louwen will lead a team of volunteer teachers, from advanced BA3 onwards. There will be around 90 students, divided into 4 groups, working 2 x 4 day weeks. The first week will cover basic techniques, and the second week, soil marks, finds, etc. depending on what is excavated. Each student will assemble a digital portfolio, documenting archaeological achievements. This portfolio will grow with the student, throughout the BA. ECTs: Fieldwork (5), Portfolio (1), student end report (1).

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- Jan Kolen asked if it would be feasible to include students from the BA *Heritage & Society* programme in future field schools. In principle, this was desirable, but given the political sensitivity and security aspects of the Valkenburg site, this would not be the place to do this.

It was noted that the numbers of students on Field School 1 were only just manageable. If numbers become problematic, it should be considered whether the pre-masters students should continue to be included. Richard and Arjan were asked, where possible, to incorporate KNA competencies/

40 certification, in the training of students, in order that they be equipped for employment in archaeology in NL.

Richard and Arjan are already thinking about the programme for Field School 2, featuring new competencies, largely arising out of the field schools in the Mediterranean and Portugal.

There should be some communication about the Field School 1.

45 Report on Support for Departmental Heads, Philip Stein

The Board thanked Philip (and Janneke) for the report. It would further be shared with Departmental Heads at the DV Heidag. Jan proposed that a concise list of concrete questions and solutions be drawn up at the Heidag. The role of research groups and the function of departments will also be included.

50 Suzy requested that distinct profiles be drawn up: one for the DV, and one for the (proposed, possible) *afdelingssecretaris*. This would need to be done for each department, as there was great variation between departments.

The question of hierarchy, and the difficulty of managing professors was mentioned. Ideally a DV would be a professor, but that option was not always available. Philip discussed with the Board the options of further developing, or perhaps stream-lining the role of the DVs. For example, if the

55 Director of Education could take on some of the work relating to teaching, then the burden for DVs would be lighter. A new Director of Education (tentatively identified as Alexander Verpoorte) might well be able to do this.

Mail Archon

60 David Fontijn had brought the mail to the attention of the Board. The content of the mail was discussed: did promoters encourage (or not) students to subscribe to Archon? Should FdA request Archon to provide the courses that our students actually need, in terms of their PhD education plan? Could the fee be better spent elsewhere? What was the breakdown of the fee?

65 The Board also touched on the underlying tone of the mail, which suggested possible tension between Groningen and Leiden. It was suggested that a lunch meeting be arranged: Jan Kolen, David Fontijn, Daan Raemaekers (Chairman of Archon) and Philip Verhagen (Director of Archon).

Ingekomen stukken

No further comment on ISSC meerjarenplan, verkiezingen, QANU.

Rondvraag

(Osteo) Lab Assistance

70 After discussions with Mike Field, Sarah Schrader and Rachel Schats, an offer has been made to Rebecca van der Ham for a position for four years at 0,4 FTE. Rebecca will primarily support the Osteology group, but has broader skills, useful to the wider Science group as a whole.

Voorstel Emeriti

Suzy has prepared a voorstel for Emeriti, which will be presented at the next FB meeting.

75 Verdeling Research Groups

Has been completed and will be presented to the Board at next meeting.